

**GOVERNMENT OF PAKISTAN
MINISTRY OF INDUSTRIES & PRODUCTION**



VACANCY ANNOUNCEMENT

**CHAIRMAN
EXPORT PROCESSING ZONES AUTHORITY**

Export Processing Zones Authority is a statutory autonomous body setup under EPZA Ordinance, 1980 and is functioning under the administrative control of Federal Ministry of Industries and Production. EPZA has been entrusted with the responsibility of developing and managing export processing zones throughout the country to enhance the country's export. Detail of the post is as under:-

(i)	Academic Qualifications	MBA, C.A, Master in Public Administration, Master in Financial Management, Economics, FCMA, Bachelor of Engineering or equivalent from well recognized National or International Institution duly recognized by HEC. Master's degree or equivalent <u>for a civil servant of BS-21 and above</u> (serving or retired).
(ii)	Compensation package	MP-1 Scale of the Federal Government
(iii)	Upper Age Limit	62 years on the closing of this advertisement
(iv)	Tenure	Initially 03 years contract (Extendable)
(v)	Nationality	Pakistani
(vi)	Domicile	Merit
(vii)	Profile	A dynamic individual with strong leadership, communication, financial and management skills, and holding good reputation and is not disqualified to act as director stipulated in SOE act or any other law applicable to the functioning of an SOE. Suitable candidate will have a good understanding of Pakistan Individual environment, its issues and a passion to create an enabling environment for the investors to drive the country's exports. Candidates should have adequate senior management experience gained at renowned organizations. He has no convictions or civil liabilities and does not suffer from conflict of interest; this includes political office holders whether or not in a legislative role
(viii)	Experience	A minimum of 18 years job experience with at least 02 years as CEO of a reputable organization; or Civil Servant of BS-21 and above (retired or serving)

- Applications on prescribed form addressed to Export Processing Zones Authority Ministry of Industries and Production, Government of Pakistan, Islamabad complete in all respect alongwith CVs/Bio Data, 02 recent Passport size photographs should reach within 15 days of publication of this advertisement.
- Serving Officers of BS-21 and above may also be considered, However if selected, they will have to resign or obtain early retirement from their service before joining.
- No TA/DA will be admissible to candidates called for interview.
- Name of post applied for should be written on the top right corner of the envelope.
- Only shortlisted candidates will be called for interview by Selection Board.
- Application Form can be downloaded from the website i.e. www.epza.govt.pk

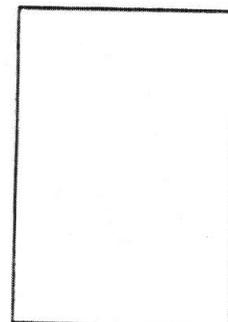
**Section Officer (HD-II)
Ministry of Industries and Production
Government of Pakistan
Room # 227 MOIP Islamabad
Tele : 051-9207245**

PID K No. 2421/25

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APPLICATION FORM

- 1. Post Applied For: _____
- 2. Name of Candidate: _____
- 3. Father/Husband Name: _____
- 4. Date of Birth: _____
- 5. Domicile: _____
- 6. CNIC No: _____
- 7. Contact No: _____
- 8. Address: _____



Academic Qualification:

S.No	Degree / Examination	Year of Passing	University / Board	Class / Division

10. Experience Details:

S.No	Designation	Company/Organization	From	To	Total Exp (Year/Month)	Job Duties/ Responsibilities

11. Declaration:

I hereby declare that all the statements made by me in the application form and information is true and complete the best of my knowledge and belief, nothing has been concealed or suppressed. I also understand that in case, any my statements is found untrue during any stage of recruitment and thereafter, I shall be disqualified for the post applied for and I shall be liable for any penal action.

Date: _____

Signature of Candidate

Annexure-II

Academic Qualifications

- i. MBA, C.A, Master in Public Administration, Master in Financial Management, Economics, FCMA, Bachelor of Engineering or equivalent from well recognized national and international institutions duly approved by HEC
- ii. Master's degree or equivalent for a civil Servant of BS-21 and above (serving or retired)

Experience

- i. A minimum of 18 years job experience with at least 02 years as CEO of a reputable organization; or
- ii. Civil Servant of BS-21 and above (retired or serving)

Terms of Reference (TORs)

1. Provide overall leadership for the EPZA, ensuring its mandate and mission are achieved.
2. Develop, implement, and evaluate the strategic plan and annual work plans to align with national industrial and trade policies.
3. Advise the Government and relevant stakeholders on policies and frameworks to enhance the competitiveness of the export processing zones.
4. Oversee the day-to-day operations of the EPZA and ensure effective management of its resources, including financial, human, and physical assets.
5. Ensure the efficient implementation of the EPZA's regulatory, administrative, and operational functions.
6. Monitor and ensure adherence to the highest standards of governance, compliance, and accountability in the organization.
7. Drive the establishment, promotion, and expansion of EPZs across the country.
8. Work with local and international investors to increase investment in EPZs, particularly focusing on attracting high-value industries.
9. Develop and implement strategies to improve the infrastructure and service offerings within EPZs.
10. Complete Phase-III of KEPZ.
11. Build and maintain effective working relationships with key stakeholders including the government, private sector, international investors, industry associations, and local communities.
12. Represent the EPZA at national and international forums to advocate for the interests of the EPZs.
13. Ensure that the EPZA operates within its approved budget and achieves its financial targets.
14. Implement systems for financial control, reporting, and accountability.
15. Explore and identify innovative funding mechanisms to support the expansion and modernization of EPZs.


GHULAM YASEEN SAIGHRO
Secretary
Export Processing Zones Authority
Ministry of Industries & Production
Government of Pakistan
Karachi

16. Establish mechanisms for regular performance reporting and monitoring of EPZA's initiatives, including financial and operational KPIs.
17. Report regularly to the Ministry of Industries and Production and Central Monitoring Unit on investment on progress against set goals, challenges, and future strategies.
18. Promote a culture of accountability within the EPZA, ensuring that all goals and objectives are met within agreed timelines.

Key Performance Indicators (KPIs)

1. Achieve cost savings or revenue enhancements
2. Increase the total value of exports from EPZs, annually.
3. Achieve completion of planned infrastructure within the EPZs by the end of the contract term.
4. Ensure that EPZA Zone are not misused for duties and taxes evasion.
5. Ensure improvement in the availability and quality of services (e.g., electricity, water, waste management) within the EPZs.
6. Achieve a satisfaction of key stakeholders including investors, employees, and government agencies.
7. Submit yearly strategic and sectoral plans.
8. Ensure the implementation of government rules and regulations in true spirit.

General Conditions

1. Performance will be evaluated annually against the KPIs set forth in this contract. The Government, through the Ministry of Industries and Production, will conduct a formal performance review, with input from relevant stakeholders.
2. The performance of the Chairman shall be evaluated on the basis of achievement of financial, operational, and strategic targets, leadership effectiveness, including the ability to manage teams and resources, stakeholder satisfaction and relationship management, innovation and impact on the national economy.
3. The contract may be terminated if the Government concludes that the Chairman is guilty of serious breach of duties or legal obligations, misconduct, or failure to perform. Furthermore, either party may terminate the contract by providing one months' notice in writing.
4. The Chairman shall maintain confidentiality regarding all sensitive and classified information related to the EPZA and its operations during and after the term of employment. The Chairman shall also refrain from engaging in any competing activities that could harm the interests of the EPZA during the contract term and for a period of [insert number] years thereafter.


GHULAM YASEEN
 Secretary
 Export Processing Zones Authority
 Ministry of Industries & Production
 Government of Pakistan
 Karachi